**St Michael and All Angels**

**Quality of Education**

**Terms of Reference**

**2023-24**

As members of the Governing Body of SMAAA we pledge to:

Follow the Seven Principles of Public Life outlined by Lord Nash including:

1. selflessness;
2. integrity;
3. objectivity;
4. accountability;
5. openness;
6. honesty;
7. leadership.

We will also:

|  |  |
| --- | --- |
| Area | Responsibilities |
| Organisation and teamwork | * review the terms of reference for this committee;
* set out a monitoring plan annually;
* participate in training;
* agree to use the Nolan principles of public office;
* review / make recommendations for policies with key staff.
 |
| Recruitment and retention/ communicate with parents/carers | * contribute to the School Development Plan;
* contribute to the schools Self-evaluation;
* review and contribute to the enhancement of reports to parents;
* contribute to the school prospectus;
* actively engage with the School Council and other groups of pupils;
* engage with parents through questionnaires and surveys.
 |
| Strategic Leadership and Statutory Responsibilities | * be responsible for the leadership of specific activities;
* promote individual learning and well being;
* participate in Performance Management process.
 |
| Strengths and Weaknesses/Self-Review and Change | * use a variety of information including Raiseonline, Family Fischer Trust and attendance to review the provision in the school;
* read and evaluate case studies;
* contribute and participate in teaching development and pupil work;
* attend school events;
* follow up on proposed actions.
 |
| Support and Challenge | * work with staff and other Governors;
* promote the good reputation of the school;
* ask questions and ensure that challenges are followed through;
* engage with the school leadership team.
 |
| Impact/including school improvement/pupil safety and well being/partnerships and community engagement  | * we will identify a priority that will improve outcomes for pupils;
* we will decide what to do;
* we will review what action the school took;
* we will review the impact;
* we will review the lessons that we learned.
 |

Membership and Meetings of the Teaching & Learning Committee

* there will be a minimum of three Governors plus the Headteacher;
* this committee will meet on at least three occasions per academic year i.e. once per term;
* this Committee will be Chaired by ........................................ during the academic year 2023-24

Quorum

* Three members of the committee including the Headteacher or in his/her representative.

Terms of reference

We will :

|  |  |
| --- | --- |
| Area | Responsibilities |
| Teaching, Learning and Assessment  | * monitor and evaluate rates of progress and standards of achievement of pupils including any underachieving groups;
* to support SLT when setting Key Stage targets;
* check annually that arrangements are in place to ensure that all statutory assessments are conducted appropriately, and that the results are forwarded to parents/carers, and that for each pupil the parents/carers receive an annual progress/achievement report;
* review the school’s pastoral support and safeguarding procedures;
* monitor pupil behaviour and attendance particularly those who are persistently absent and what action has been taken, especially the most vulnerable pupils;
* ensure that pupils are encouraged to keep themselves safe, including helping pupils adopt safe and responsible practices and deal sensibly with risk;
* monitor and evaluate the impact of improvement plans;
* monitor how the curriculum is delivered, resourced and evaluated;
* monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement including feedback and assessment;
* ensure that the requirements of children with special educational needs are met, as laid out in the Code of Practice, and receive termly reports from the SENCO;
* consider recommendations from external reviews of the school (e.g. Ofsted, LA etc);
* ensure that all pupils have equal opportunities;
* identify and celebrate pupil achievements;
* ensure the school encourages all pupils to develop their personal, development and behavioural cultures;
* promote a culture of enabling staff and pupils to excel;
* track cohorts of pupils (all groups) and prepare with key staff case studies;
* work with key staff to prepare drafts for approval of the Full Governing Body- School Development Plan, Mission Statement, Prospectus, Policy Statements for each area of the curriculum, curriculum aims (Review these documents);
* prepare the School Prospectus with key staff for the approval of the Governing Body
* make recommendations to the Resource Management Committee on resource levels for curriculum implementation;
* provide information to the Governing Body on how assessment information gathered is used to plan appropriate teaching and learning enabling excellent progress;
* recommend challenging targets for cohorts;
* ensure British Values are at the heart of the schools work;
* positively engage with the parents/carers ;
* provide information to the Governing Body on teaching an its’ effectiveness;
* ensure that staff are given the opportunity to reflect on how they teach;
* equal opportunities and the recognition of diversity are promoted through excellent teaching and learning, and
* ensure teachers set challenging homework
 |
| Personal development,behaviour and  | * ensure pupils social, moral, spiritual and cultural development is promoted across the curriculum;
* make recommendations to the Governing Body to protect pupils from radicalisation and extremism;
* make recommendations and work with key staff to promote Safeguarding through curriculum;
* ensure pupils are happy, confident and positive learners who are proud of their achievements;
* promote good attendance that is constantly improving;
* work with key staff to maintain impeccable behaviour for behaviour;
* ensure pupils work hard with the school to prevent all forms of bullying;
* ensure pupils are confident that their voice is heard when concerns are raised about bullying, racism or cyber bulling;
* ensure pupils feel safe at all times;
* ensure all groups of pupils are healthy, fit and know how to make choices about their emotional and mental well being, and
* guide all groups of pupils to develop their responsibility to the wider community.
 |